

XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to MSE Listing Center Website (<https://xbml.msei.in>) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from MSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
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4. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to MSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to MSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

5. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

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General information about company

Scrip code	000000
NSE Symbol	
MSEI Symbol	ARIHANTCFL
ISIN	INE763C01011
Name of the entity	ARIHANT CLASSIC FINANCE LIMITED
Date of start of financial year	01-04-2020
Date of end of financial year	31-03-2021
Reporting Quarter	Half Yearly
Date of Report	30-09-2020
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

Enter the quarter ended date only

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Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory		Add Notes																		
Whether the listed entity has a Regular Chairperson				Yes																
Whether Chairperson is related to MD or CEO				Yes																
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether special resolution passed? (Refer Reg. 17(3A) of Listing Regulations)	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN
Add		Delete																		
1	Mr	MAYUR JAIN	AFAP9058E	00626354	Non-Executive - Non Independent Director	Chairperson		05-10-1980	NA		10-10-2000				1	0		2		1
2	Mrs	MADHU DOSHI	AEAPD400B	00626336	Non-Executive - Non Independent Director	Not Applicable		10-10-1960	NA		10-10-2000				1	0		0		0
3	Mr	JATIN KAKKAR	BIMPK7213H	08196611	Non-Executive - Independent Director	Not Applicable		19-02-1985	NA		30-08-2018			60	3	1		3		1
4	Mr	MOHT CHATURVEDI	ANDPC1354L	08299460	Non-Executive - Independent Director	Not Applicable		14-11-1988	NA		01-01-2019			60	1	1		2		0
5	Mr	VIKRAM MUTHA	AUVPM4955A	08288324	Non-Executive - Independent Director	Not Applicable		10-08-1985	NA		03-01-2019			60	3	1		0		0
6	Mr	RDHIT JAIN	AFAP9059F	00626369	Executive Director	Not Applicable	MD	05-09-1988	NA		10-10-2000				1	0		1		0

For the quarter ending on the following dates:
 Date of Appointment and Date of Termination of Appointment of members shall be mentioned along with the details.
 Date of Termination shall be Nil, till September 30, 2024
 Date of Termination shall be the latest quarter end i.e. 30th September 2024.

For the quarter ending 30th September 2024, Name of Committees and Category of Director of the Board/Committee

Sl. No.	DIN Number	Name of Committee members	Whether the Committee/Responsible Committee has a Regular Chairperson		Date of Appointment	Date of Termination	Remarks
			Category 1 of Director	Category 2 of Director			
1.	000000	Chief Executive Officer	Yes	No	01.01.2024		
2.	000000	Chief Financial Officer	Yes	No	01.01.2024		
3.	000000	Chief Compliance Officer	Yes	No	01.01.2024		
4.							
5.							
6.							
7.							
8.							
9.							
10.							

For the quarter ending 30th September 2024, Name of Committees and Category of Director of the Board/Committee

Sl. No.	DIN Number	Name of Committee members	Whether the Committee/Responsible Committee has a Regular Chairperson		Date of Appointment	Date of Termination	Remarks
			Category 1 of Director	Category 2 of Director			
1.	000000	Chief Executive Officer	Yes	No	01.01.2024		
2.	000000	Chief Financial Officer	Yes	No	01.01.2024		
3.	000000	Chief Compliance Officer	Yes	No	01.01.2024		
4.							
5.							
6.							
7.							
8.							
9.							
10.							

For the quarter ending 30th September 2024, Name of Committees and Category of Director of the Board/Committee

Sl. No.	DIN Number	Name of Committee members	Whether the Committee/Responsible Committee has a Regular Chairperson		Date of Appointment	Date of Termination	Remarks
			Category 1 of Director	Category 2 of Director			
1.	000000	Chief Executive Officer	Yes	No	01.01.2024		
2.	000000	Chief Financial Officer	Yes	No	01.01.2024		
3.	000000	Chief Compliance Officer	Yes	No	01.01.2024		
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Risk Management Committee

Sl. No.	DIN Number	Name of Committee members	Whether the Risk Management Committee has a Regular Chairperson		Date of Appointment	Date of Termination	Remarks
			Category 1 of Director	Category 2 of Director			
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Corporate Social Responsibility Committee

Sl. No.	DIN Number	Name of Committee members	Whether the Corporate Social Responsibility Committee has a Regular Chairperson		Date of Appointment	Date of Termination	Remarks
			Category 1 of Director	Category 2 of Director			
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Other Committees

Sl. No.	DIN Number	Name of Committee members	Name of other committee	Category 1 of Director	Category 2 of Director	Remarks
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

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Annexure 1

III. Meeting of Board of Directors

Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
	Add Delete					
1	30-07-2020			Yes	5	2
2	31-07-2020	0		Yes	5	2
3	04-09-2020	34		Yes	5	2
4	15-09-2020	10		Yes	5	2
5	30-09-2020	14		Yes	5	2

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* to be filled in only for the current quarter meetings

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Disclosure of notes on meeting of committees explanatory

[Add Notes](#)

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
1	Audit Committee	30-07-2020				Yes	3	2
2	Audit Committee	31-07-2020	0			Yes	3	2
3	Audit Committee	15-09-2020	45			Yes	3	2
4	Audit Committee	30-09-2020				Yes	3	2

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Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	NA	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	
Disclosure of notes on related party transactions			Add Notes
Disclosure of notes of material transaction with related party			Add Notes

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Annexure 1

VI. Affirmations

Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

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Annexure 1

Sr	Subject	Compliance status
1	Name of signatory	SHIVANI SAXENA
2	Designation	Company Secretary and Compliance Officer

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Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	No	AGM IS YET TO BE CONDUCTED
2	Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	No	AGM IS YET TO BE CONDUCTED
3	Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	No	AGM IS YET TO BE CONDUCTED
4	Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	No	AGM IS YET TO BE CONDUCTED
5	Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	No	AGM IS YET TO BE CONDUCTED
Any other information to be provided				Add Notes

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1	Name of signatory	SHIVANI SAXENA
2	Designation	Company Secretary and Compliance Officer

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Signatory Details

Name of signatory	SHIVANI SAXENA
Designation of person	Company Secretary
Place	DELHI
Date	13-10-2020

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